

Indispensable Pre-Vacation Checklist



Home & Pets

- Place stop order on mail
- Place stop order on newspaper(s)
- Arrange for house sitter
- Notify home-security system company
- Unplug electronics/computers
- Close/lock windows & doors
- Water plants
- Turn off AC/fans
- Clean out refrigerator/throw out food
- Take out trash/recycling
- Return any library books
- Arrange for a pet sitter/kennel stay
- Stock up on pet food/cat litter
- Collect documentation for pet vaccines

Financial & Health

- Create trip budget
- Research entrance fees/excursions
- Pay necessary bills in advance
- Notify credit card company/bank of travel
- Take out cash from ATM
- Get small bills for tipping
- Obtain foreign currency
- Make copies of passport/IDs and pack separately
- Get necessary immunizations
- Check supply/refill prescriptions
- Check overseas medical coverage
- Program ICE (In Case of Emergency) numbers into phone

Itinerary & Flight

- Check passport expiry date
- Create/print itinerary
- Check weather
- Confirm dress code at restaurants
- Pack according to weather/activities
- Confirm flight, hotel, car rental reservations
- Notify family/friends of travel/share itinerary
- Arrange for transportation to airport
- Pack sweater/neck pillow/socks for flight
- Check in online/print boarding passes
- Weigh packed bags/check bag fee
- Set up flight alert via text/email
- Check luggage tags for accuracy
- Download travel apps/e-books/movies
- Set up email away message
- Charge phone, tablets, laptops, etc.
- Pack snacks/food
- Pack diapers/bottles/blanket/baby toys
- Pack games/toys/coloring books